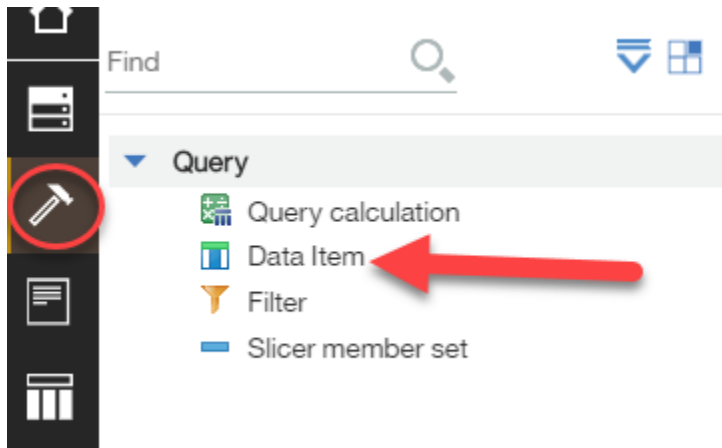


1. De-group the grouped columns in the report:

| Fiscal Year | Fund | General Ledger Account | Order Number |
|-----------------|----------|----------------------------|------------------|
| < Fiscal Year > | < Fund > | < General Ledger Account > | < Order Number > |
| | | < General Ledger Account > | < Order Number > |
| | < Fund > | < General Ledger Account > | < Order Number > |
| | | < General Ledger Account > | < Order Number > |
| < Fiscal Year > | < Fund > | < General Ledger Account > | < Order Number > |



2. Drag in a custom Data Item into your query:



3. Determine what the running-count distinct should be on. In this case we want to highlight every other COURSE_NUMBER for Subject. Syntax looks like this: **running-count(distinct[General Ledger Account] for [Fund])**
 - a. Note that if you have additional levels of detail you want to put into your count for [COURSE_NUMBER] you add it after the for statement separated by a comma: **running-count(distinct[General Ledger Account] for [Fund],[Fiscal Year])**

Data item expression - Data Item1 ✕

Name:

Available Components: ✔ | 📄 | 📄 | ✂ | 📄 | 🗑 | ✕

Available Components:

- 📄 Fiscal Year
- 📄 Fund
- 📄 Funds Center
- 📄 General Ledger Account
- 📄 Order Number

Expression Definition:

```
running-count(distinct[General Ledger Account] for [Fund])
```

Information:

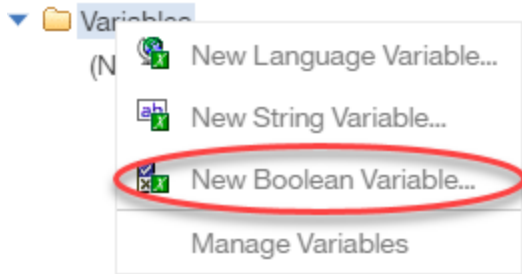
distinct dataitem
A keyword used in an aggregate expression to include only distinct occurrences of values. See also the function unique.

Example: count (distinct [OrderDetailQuantity])
Result: 1704

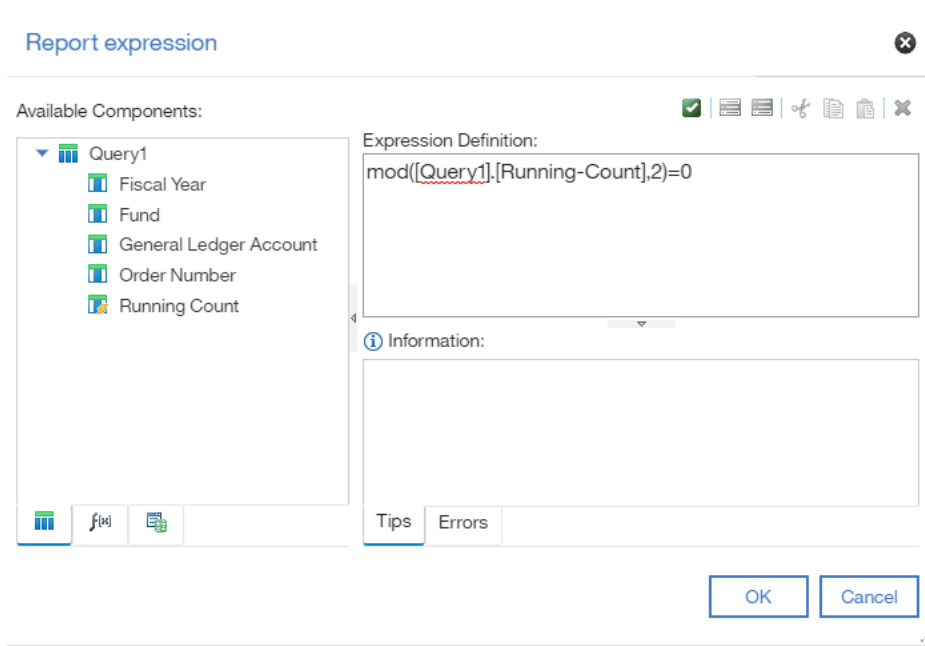
Tips Errors

4. Click on Condition Explorer:

5. Right click on Variables and select “New Boolean Variable”... and either give it a name or leave it as is.

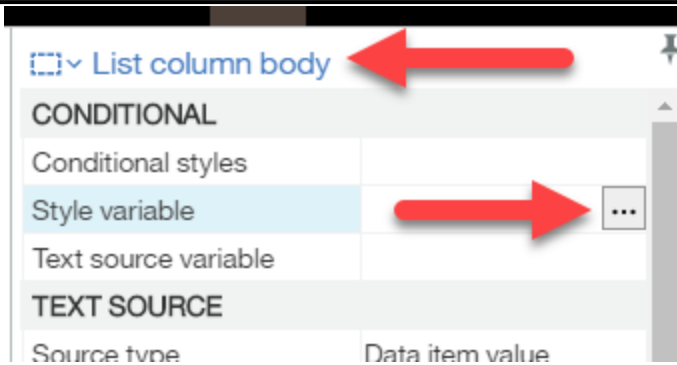


- Apply the Mod function on “running-count” divided by 2 = 0. Syntax is: **mod([Query1].[Running-Count],2)=0** (Any odd number divided by 2 yields a remainder, but any even number divided by 2 is 0. With this logic odd numbers and even numbers are differentiated)

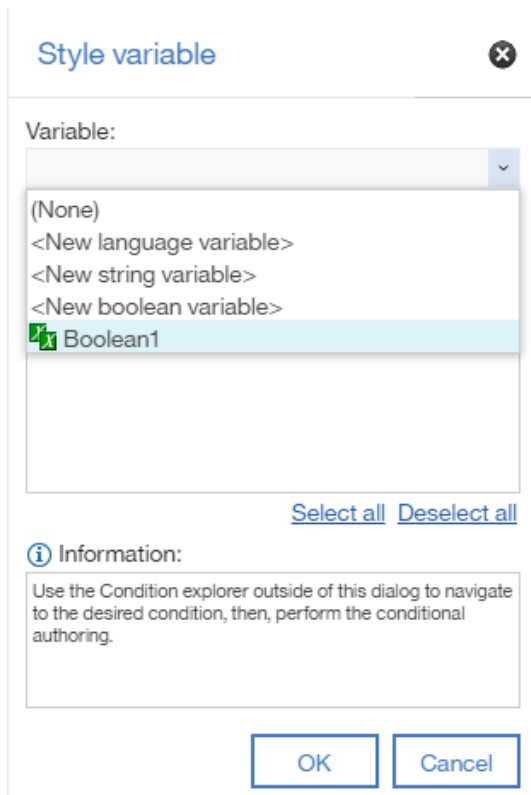


- To connect the Boolean variable with a highlight condition on the report click on the “List column Body” and click the ellipses on “Style variable”:

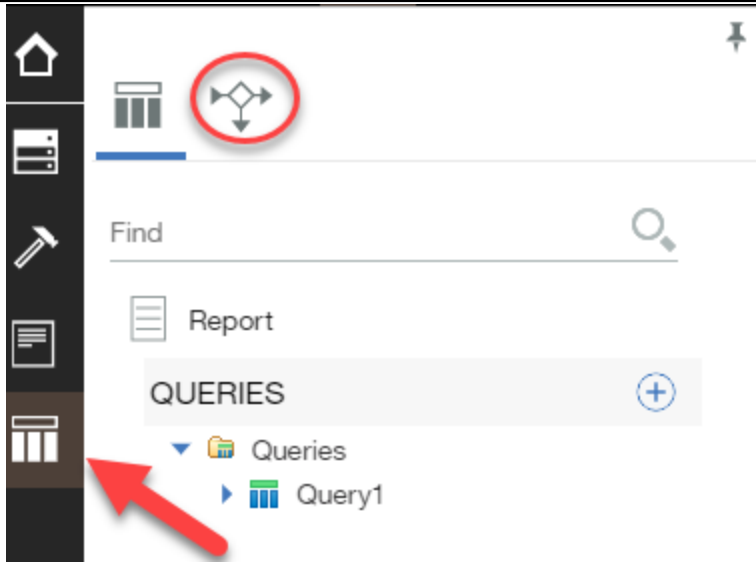
| Fiscal Year | Fund | General Lec |
|---------------|--------|--------------|
| <Fiscal Year> | <Fund> | <General Lec |
| <Fiscal Year> | <Fund> | <General Lec |
| <Fiscal Year> | <Fund> | <General Lec |



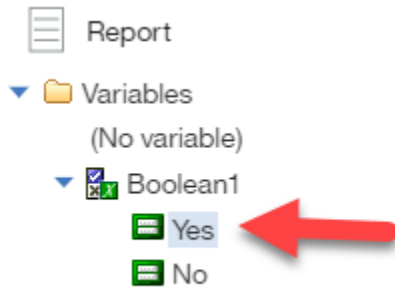
8. On the variable drop down select the Boolean variable you created:



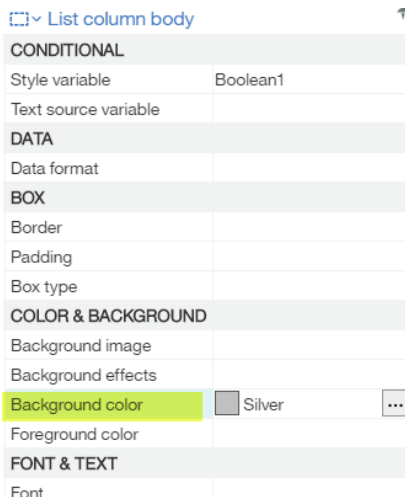
9. To set the highlight condition once the Style variable is set click on the “Condition Explorer” while on the report page:



10. With the first column of the list still highlighted click the “Yes” variable under your created Boolean variable:



11. Select the highlight color you want it to be by changing the color in “Background color”:

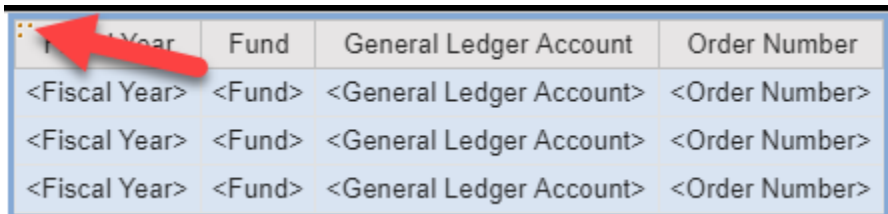


12. Repeat these steps on the remaining column bodies so the entire row will be highlighted on the “Yes” variable. This means the row will highlight when the variable is met and not highlight when it is not met. In other words it will highlight when the running-count is an even number and not when it is an odd number:

| Fiscal Year | Fund | General Ledger Account | Order Number |
|---------------|--------|--------------------------|----------------|
| <Fiscal Year> | <Fund> | <General Ledger Account> | <Order Number> |
| <Fiscal Year> | <Fund> | <General Ledger Account> | <Order Number> |
| <Fiscal Year> | <Fund> | <General Ledger Account> | <Order Number> |

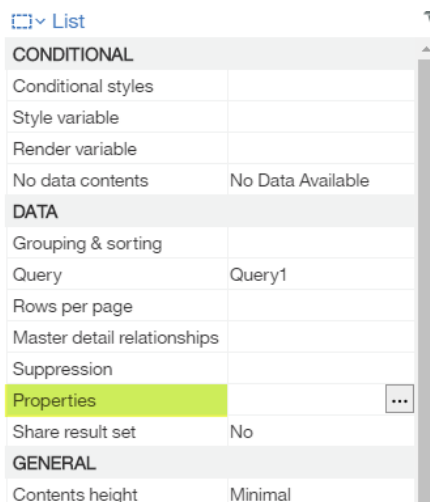
13. At this point if you try and run the report and the running-count is not part of your list output which in this report it is not you will see the following error: **RSV-VAL-0032 The following expression is not valid: mod([Query1].[Running-Count],2)=0. If the item exists in a query but is not referenced in the layout, add it to a property list. CRX-API-0005 An error occurred at or near the position ‘4’;. The variable named ‘[Query1].[Running-Count]’ is invalid.**

This error is because you are using a data item in a condition for the list output that is not contained within the list itself. To fix this you must check the box in the Properties Property by clicking the list itself using the 3 red dots in the upper left corner:



| Fiscal Year | Fund | General Ledger Account | Order Number |
|---------------|--------|--------------------------|----------------|
| <Fiscal Year> | <Fund> | <General Ledger Account> | <Order Number> |
| <Fiscal Year> | <Fund> | <General Ledger Account> | <Order Number> |
| <Fiscal Year> | <Fund> | <General Ledger Account> | <Order Number> |

14. In the Properties box on the right hand side under the Data sub heading click the ellipses on Properties:



List

CONDITIONAL

Conditional styles

Style variable

Render variable

No data contents No Data Available

DATA

Grouping & sorting

Query Query1

Rows per page

Master detail relationships

Suppression

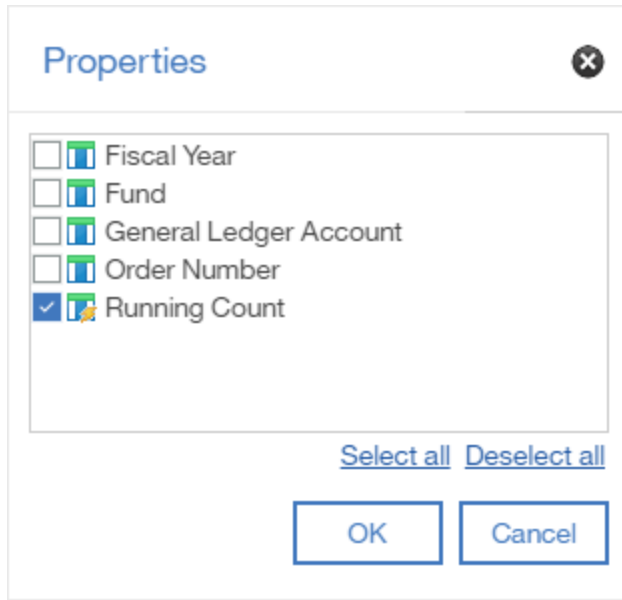
Properties ...

Share result set No

GENERAL

Contents height Minimal

15. Check the box for your custom data item:



The screenshot shows a dialog box titled "Properties" with a close button (X) in the top right corner. Inside the dialog, there is a list of five items, each with a checkbox and a small icon to its left:

- Fiscal Year
- Fund
- General Ledger Account
- Order Number
- Running Count

Below the list, there are two links: [Select all](#) and [Deselect all](#). At the bottom of the dialog, there are two buttons: "OK" and "Cancel".

16. Now when you run the report you will see shading separates your rows based on how you directed it to split allowing you to visually see separation without having to merge cells and lose functionality.